

APPLICATION FOR TENANCY

This application is subject to approval by Beachwood Real Estate and the property owner. Each reserves the right not to disclose or give reason why an application is declined.

Property Applying For: _____

Rent Per Week: _____ **Length Of Tenancy:** _____

Tenancy to Commence: _____ **Pets: YES / NO** (please circle)

Type of pet: _____ Breed: _____ Colour: _____

Approx Age: _____ Are your pets registered: YES / NO Registration Details: _____

Full names & ages of adults that will be living at property:

Full names & ages of children that will be living at property:

Pets

If you already have a pet or are thinking of having a pet you will be required to fill out a **Pet Application**.

Processing Your Application

Please allow up to 48hours for our office to process your application. However, in busier times or if we are unable to contact your referees this process may take longer. **We will contact you to confirm whether your application has been successful or not.**

Credit History

Anyone over the age of 18 that is applying for the property **MUST** attach a recent copy of their Personal Information Report. Tas Collection services for Tasmanian residents and Equifax for Mainland Australian applicants. The application will not be processed without this document.

Tasmania Collection Services
Phone: (03) 6430 3755 (Burnie)

Equifax
Phone: 1300 762 207

You are also required to supply proof of income upon submission of your application:

EMPLOYED Last Two Payslips
SELF EMPLOYED Bank Statements; Group Certificate or Accountants Letter
UNEMPLOYED Centrelink Statement

Before any application will be considered, each applicant must achieve a minimum of 100 points:

Current Drivers Licence	40 points
Proof Of Age Card	40 points
Passport	40 points
Birth Certificate	30 points
Bank/Credit Card	20 points
Health Care/Pension Card	20 points
Medicare Card	20 points
Last 4 Rent Receipts	10 points
Tenant Ledger	10 points
Phone/Gas/Electricity Bill	10 points
Vehicle Registration	10 points
Water/Rates Notice	10 points

If your application is successful you will be required to pay a holding deposit within 24 hours, and understand that if you withdraw the application you forfeit any holding deposit paid.

Monies are due on or before signing of the Residential Tenancy Agreement and collection of keys:

Bond: (4 weeks Rent) \$ _____
Rent: (3 weeks Rent) \$ _____
Net Payable (Rent & Bond) \$ _____

Will Anglicare Be Assisting
You? YES / NO

Application for Residential Tenancy - 1st Applicant:

Applicants full name: _____ Date of Birth: _____

Phone: Home: _____ Work: _____ Mobile: _____

Email: _____ Drivers Licence: _____ State: _____

18+ID Card: _____ Passport: _____ Medicare: _____

Do You Smoke? YES/NO (*please circle*) If Yes INSIDE/OUTSIDE (*please circle*)

Do you have any outstanding debts in a collection Agency? YES/NO (*please circle*) If YES do you have a payment arrangement? \$ _____

Current Residence:

Current address: _____ Length of occupancy: _____

Rent/Mortgage per week: \$ _____ Lessor / Agent / Bank: _____

Phone: _____ Reason for Leaving: _____

Previous address: _____ Length of Occupancy: _____

Lessor / Agent _____ Phone: _____ Was Bond Refunded in Full? _____

Reason for Leaving: _____ Lease/Mortgage Holder Names: _____

Occupation:

Current Employer: _____

Occupation: _____ Manager/Contact Person: _____

Address: _____ Phone: _____ Length of employment: _____

F/N or Weekly (*please circle*) Nett Salary \$ _____

If employer for less than 6 months, previous employer (company): _____

Manager: _____ Phone: _____ Length of employment: _____

Centrelink Entitlements:

Benefit Type: _____ Customer Ref: _____

Fortnightly Payment \$ _____ Family Payment \$ _____ Fortnightly rent assist \$ _____

If Student: College / TAFE / University: _____ Course: _____

Car/Bike/Boat/Trailer Registration:

Make _____ Model _____ Registration No: _____ State _____

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Next of Kin:

For emergency contact purposes, please nominate a person that will not living with you who we can contact.

Name: _____ Relationship to you: _____

Address: _____ Phone: _____

Reference:

*Nominate two people (**not family & not friends**) who will provide you with a verbal reference or attach written references.*

Name: _____ Relationship to you: _____ Known years _____

Address: _____ Phone: _____

Name: _____ Relationship to you: _____ Known years _____

Address: _____ Phone: _____

Application for Residential Tenancy – 2nd Applicant:

Applicants full name: _____ Date of Birth: _____

Phone: Home: _____ Work: _____ Mobile: _____

Email: _____ Drivers Licence: _____ State: _____

18+ID Card: _____ Passport: _____ Medicare: _____

Do You Smoke? YES/NO (*please circle*) If Yes INSIDE/OUTSIDE (*please circle*)

Do you have any outstanding debts in a collection Agency? YES/NO (*please circle*) If YES do you have a payment arrangement? \$ _____

Current Residence:

Current address: _____ Length of occupancy: _____

Rent/Mortgage per week: \$ _____ Lessor / Agent / Bank: _____

Phone: _____ Reason for Leaving: _____

Previous address: _____ Length of Occupancy: _____

Lessor / Agent _____ Phone: _____ Was Bond Refunded in Full? _____

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Occupation:

Current Employer: _____

Occupation: _____ Manager/Contact Person: _____

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